Enhancing Security Personnel Development Program

Value for investment
As it comes together with Security Operation Description
Assessment (SODA) and also includes practical
pre & post training evaluation).

At the end of this course, participants are able to:
- Understand the important of their responsibilities.
- Understand 9 key elements to become effective security personnel.
- Familiar with the emergency response and evacuation plan.
- Have better security knowledge and able to make proper and effective reports.
- Know how to conduct proper investigation.
- Understand Do's and Don't during surveillance and patrolling.
- Conduct physical and electronic security measure.
- Understand the importance of communication.
- Know how to motivate yourself and others.

TARGET GROUP
Security Personnel

Note: Training can be conducted either in Bahasa Malaysia or English depending on the client's request.

Course content:

1) Ice-Breaking.
2) Significance of the tasks/ responsibilities as security personnel.
3) 9 key elements to become effective security personnel.
4) Enhance alertness, patrolling, investigation & e-security knowledge.
5) Emergency Response Procedures (ERP) and Technical Operation.
6) Effective Communication Procedures.
7) Do's and Don't during Patrolling Skills.
8) Security Operation Description Assessment (SODA).
9) Powerful Report Writing.
10. Other related skills for personal or career development.

What We Provide

HR Consultancy and Research:

- Manpower Planning
- Recruitment and Selection
- Compensation and Benefits
- Training and Development
- HR Leadership Development
- Organizational Diagnosis
- Other HR Related Field

Trainer's Profile

Associate Professor Dr. Shahren Ahmad Zaidi Adruce is the Dean of the Faculty Cognitive Sciences and Human Development, University Malaysia Sarawak (UNIMAS). Dr. Shahren graduated with a Doctor of Philosophy (PhD) in the field of Information Science and Technology, Master of Science in Telecommunication & Network Management from Syracuse University, New York. He was also an Adjunct Lecturer, University Senator and a Network Administrator while at Syracuse University, New York, USA between 1995 to 2005. His areas of interest include ICT Management, Knowledge Management and Network Security. During his professional career, many employees and students have attained great personnel successes in their career through his mentoring and coaching. With his vast knowledge and working experiences nationally and internationally, Dr. Shahren is able to translate his knowledge on network security from theory to practical applications.

Abang Ekhsan Abang Othman is a Deputy Dean (Undergraduates & Students Development) and lecturer at the Faculty of Cognitive Sciences aband Human Development, University Malaysia Sarawak (UNIMAS). He graduated with a Bachelor Degree in Public Administration (Hons) from Universiti Utara Malaysia (UUM). Abang Ekhsan obtained his Master in Human Resource Management (HRM) from Griffith University, Australia and currently awaiting his doctoral degree (PhD) results in HRM from Hosei University, Japan. He has supervised many undergraduates and Masters students and published widely in both local and international journals. Prior to joining the academic field, he spent about 22 years working in the public and private organizations. His working experiences include recruitment and selection, compensation and benefits and also on security management. Abang Ekhsan has also conducted numerous talks to employees from various industries pertaining to HRM disciplines to security issues.

Heng Chin Siong holds a Master of Science and Bachelor of Science (Honour) in Human Resource Development. Prior joining Faculty of Cognitive Sciences and Human Development, University Malaysia Sarawak (UNIMAS) as lecturer, he has 11 years of working experience as HR Practitioners who managed the full spectrum of HRM functions from various industries. His previous working experiences also cover both administration and security functions. Some of his hands-on experiences in security functions include developing Standard Operating Procedures (SOP) for Security Department, initiate Security Operation Description Assessment (SODA), provide numerous talk/ briefing on security matters (in-house), actively involves in preventive security measures at the workplace, facilitate investigation, provide career counseling to security personnel and etc. Heng Chin Siong is also a member of Management Review Team (MRT) for ISO 9001, ISO 14001 and OHSAS 18001. His hands-on experience enabled him to impart his knowledge from both theoretical and practical perspective.

Training Methodology: Facilitated Learning, Interactive Group Sharing, Small Group Presentation, Practical Hands-on-Experience & Case Study

Investment Fee: 2 days (RM6,000 *inclusive of training materials, certificates together with pre and post training evaluation*).