IMPORTANT INFORMATION

REGISTRATION FOR RETURNING STUDENT
SEMESTER 1, 2019/2020
(except for MPH, DrPH & ORTHOPAEDIC STUDENT)

1) All students are required to go through Semester Registration for Semester 1, 2019/2020.

2) Below are the relevant information and procedures for your attention:

- You are reminded to update your details at eStudent,
  http://smpweb.unimas.my/eStudent

- Kindly inform us if you have been offered a scholarship by sending a verified copy of the offer letter. We shall then provide you with your reference number for you to activate your registration status;

- For self-sponsored student, your reference number will be provided to you once semester fees are paid in full.

- Semester/Student registration will be from 26 August 2019 at 2.00 pm until 6 September 2019 via online:
  https://estudent.unimas.my/SemesterRegistration

- Penalty of RM200.00 will be imposed for student registration from 7 September 2019 – 20 September 2019. Payment to be made as follows:

<table>
<thead>
<tr>
<th>Programme</th>
<th>Methods of payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Coursework students</td>
<td>1. UNIMAS Edu Sdn.Bhd (Maybank Islamic Berhad: 561239608898)</td>
</tr>
<tr>
<td></td>
<td>2. JomPAY</td>
</tr>
<tr>
<td></td>
<td>Biller Code: 40287</td>
</tr>
<tr>
<td></td>
<td>Ref-1: Student Name</td>
</tr>
<tr>
<td></td>
<td>Ref-2: Matric Number</td>
</tr>
<tr>
<td>Research students</td>
<td>1. Counter at Student Finance Unit, Level G, HEPA Building, UNIMAS (online registration can only be made ONE day after the payment process)</td>
</tr>
<tr>
<td></td>
<td>2. Internet Banking/Credit Card via online:</td>
</tr>
<tr>
<td></td>
<td><a href="https://payportal.unimas.my/epayment">https://payportal.unimas.my/epayment</a> (online registration can be made immediately after the payment process)</td>
</tr>
</tbody>
</table>

- Please submit proof of payment to Centre for Graduate Studies for further action.
COURSE REGISTRATION FOR RETURNING STUDENTS
SEMESTER 1 2019/2020
(except for MPH, DrPH & ORTHOPAEDIC STUDENT)

(a) Please be reminded to register for your courses after you have completed your semester registration via online:
   https://cgsweb.unimas.my/PGeCourseRegistration/Login.jsp

(b) Students are allowed to add and/or to drop courses from 26 August 2019 – 13 September 2019 without penalty;

(c) Penalty of RM200.00 for each course will be imposed for adding and/or dropping of courses with the approval of the Senior Director of CGS from 17 September 2019 – 20 September 2019.

(d) Penalty of payment to be made as follows:

<table>
<thead>
<tr>
<th>Programme</th>
<th>Methods of payment</th>
</tr>
</thead>
</table>
| Coursework students | 1. UNIMAS Edu Sdn.Bhd  
(Maybank Islamic Berhad: 561239608898)  
2. JomPAY                                                                 |
| Research students | 1. Counter at Student Finance Unit, Level G, HEPA Building, UNIMAS  
2. Internet Banking / Credit Card via online:  
https://payportal.unimas.my/epayment/ |

(e) Please submit your proof of payment to the Centre for Graduate Studies for further action.

(f) Adding and/or dropping of courses after 20 September 2019 is not permitted.

If you have any problem to access the above web-link, kindly email: hotline_cicts@unimas.my

If you need to contact CGS staffs, kindly refer the officers in charge of each Faculty/Institute:

Julianne ak Jeli (jjuilanne@unimas.my) 581014  FEB & FRST
Noryanti Baizura bt Badhi (bnbaizura@unimas.my) 581017  FCSHD, FACA & IBEC
Piana bt Tapa (tpiana@unimas.my) 581017  FCSIT, FLC & FSSH
Nurul Jannah bt Haman (hnjannah@unimas.my) 581106  FE, FMHS & ISITI
Raini bt Abang (araini@unimas.my) 581014  I-Create, IHCM & IBS

** Adding and/or dropping of courses during the penalty period can only be done by student after submitting the receipt of penalty payment to Centre for Graduate Studies.

CENTRE FOR GRADUATE STUDIES' OFFICE WILL BE CLOSED DURING WEEKEND AND PUBLIC HOLIDAY.