



INFORMATION SHEET  
**EXCHANGE  
PROGRAMMES  
& STUDY ABROAD**

**ACADEMIC YEAR 2017/2018**

**CHANCELLERY OFFICE & INTERNATIONAL RELATIONS  
(UNIMAS GLOBAL)**

CHANCELLERY BUILDING, LEVEL LG & 3  
UNIVERSITI MALAYSIA SARAWAK  
94300 KOTA SAMARAHAN  
SARAWAK, MALAYSIA

Tel: +6 082 581000

Fax: +6 082 665113

Email: [internationalrelations@unimas.my](mailto:internationalrelations@unimas.my)

[www.global.unimas.my](http://www.global.unimas.my)



## ACADEMIC CALENDAR

Please refer to attachment

### APPLICATION PERIODS NOMINATION DEADLINE

Semester I : 30th June every year

Semester II: 30th November every year

*Note: Completed application along with all required supporting documents MUST reach Office of Chancellery and International Relations (UNIMAS Global) by mail, email or fax before the application/nomination deadline.*

### WHAT IS STUDENT EXCHANGE?

Exchange students are officially nominated by their home institution to study for one to two semesters at UNIMAS under a reciprocal student exchange agreement. For list of partner universities, please refer to <http://www.global.unimas.my/>

### WHAT IS STUDY ABROAD?

Where there is no reciprocal student exchange agreement, students are still able to study at UNIMAS for one or two semesters as a Study Abroad Student (fee paying). Also, students who are not nominated by their home institution as exchange can still apply as a Study Abroad Student (fee paying).

## EXCHANGE DURATION

Min: One (1) Semester

Max: Two (2) Semesters

## COURSES AVAILABLE

for Exchange Students

Please refer to the following faculty's page:  
<http://www.unimas.my/join-unimas/undergraduate>

Applicants are advised to contact the programme coordinator of the specific programme for further details (Please refer to the attachment).



## CONTACT PERSON



### Ms FLORIANNA L. MICHAEL

Coordinator for International Relations

(Mobility & Promotions)

Tel No : +6 082 582792

Email : mmflendai@unimas.my

# ACADEMIC & EXCHANGE RELATED INFORMATION

## SUPPORTING DOCUMENTS

required to be sent with the Mobility Application after nomination

- ✓ Latest certified academic transcript (with translation if necessary)
- ✓ Certified copy of IELTS/TOEFL/ MUET/ other evidence of English proficiency
- ✓ 3 passport size photos (3.5x5.0 cm) – blue background
- ✓ 3 copies of applicant's passport – on A4 size paper (inclusive of hard cover and relevant pages) for international students
- ✓ 3 copies of national identification card (MyKad) for local students
- ✓ Health Examination Report
- ✓ Reference Letter from student's Academic Advisor supporting the application
- ✓ Statement of Purpose defining applicant's academic career and personal motivations for studying abroad in UNIMAS (approximately 300 words)
- ✓ Portfolio (for creative design based courses). Include slides and an academic reference authenticating work.

## LANGUAGE OF INSTRUCTIONS

Courses are all offered in English. However, Bahasa Malaysia is also occasionally used.

## COURSE REGISTRATION

Course registration is done during the orientation week. The deadline for course registration is the end of the 4th week of the semester.

## LANGUAGE/CGPA REQUIREMENT

- ✓ Minimum CGPA of 2.7. We trust our partner universities would select students that are qualified to participate in Exchange/ Study Abroad Program.
- ✓ If English is not the medium of instruction in your university, students are required to fulfill the minimum language requirement as below:
  - ✓ TOEFL - Minimum PBT = 550, CBT=230, IBT=80
  - ✓ IELTS - Minimum Band 5.5
  - ✓ or provide evidence of English Proficiency

## COURSE/REQUIRED CREDITS per Semester

- ✓ Minimum 12 credits need to be taken by students to be considered as full time students
- ✓ Full course load is 21 credits

## GRADING SYSTEM

Grade	Point
A	4.00
A-	3.67
B+	3.33
B	3.00
B-	2.67
C+	2.33

Grade	Point
C	2.00
C-	1.67
D+	1.33
D	1.00
D-	0.67
F	0

Fail for core courses

## VALUE OF CREDIT

1 Credit is equal to 40 National Learning Hours



Facilities & Services Available		
Facilities Available	Libraries Cafeterias Wi-Fi ATM Clinic In-Campus shuttle bus	Post Office Mosque Bowling Alley Sport facilities (gym, tennis court, stadium, swimming pool, etc.)
Services Available	Airport Reception Orientation program Assistance on securing on-campus accommodation Student Visa Application Assistance on course registration Buddy Program	

Orientation Programs	
Orientation Week	Semester I: 4 <sup>th</sup> September – 10 <sup>th</sup> September 2017 Semester II: 5 <sup>th</sup> February – 11 <sup>th</sup> February 2018
Suggested date of Arrival	2 to 7 days before the orientation program. Pick-up service from Kuching International Airport (KIA) or Kuching Central Bus Terminal is offered on selected arrival days. Please provide arrival details to <a href="mailto:mmflendai@unimas.my">mmflendai@unimas.my</a> or <a href="mailto:tdilah@unimas.my">tdilah@unimas.my</a> for pick-up service.

Accommodation	
On-campus	Subject to availability Single/twin sharing room with a common bathroom and sitting area No cooking allowed in the room Basic Hostel fee: RM15.00/night (Basic), RM21.00/night (Superior) (approximately RM250 – RM600 per month)* Dahlia College <a href="http://www.unimasholdings.com/index.php?option=com_content&amp;view=article&amp;id=43&amp;Itemid=575">http://www.unimasholdings.com/index.php?option=com_content&amp;view=article&amp;id=43&amp;Itemid=575</a>  *Hostel fee is waived for partner universities which have agreed on mutual hostel fee waiver.
Off Campus housing	Exchange students may opt to rent private apartments outside campus but located within walking distance from UNIMAS



Insurance & Visa	
Insurance	<ul style="list-style-type: none"> <li>• Student must have a valid health insurance throughout their stay in Malaysia</li> <li>• Students staying in Malaysia for more than six (6) months will be required to purchase Malaysia insurance upon their arrival</li> <li>• Students staying in Malaysia less than six (6) months are also encouraged to purchase a Malaysian Insurance</li> </ul>
Visa	<ul style="list-style-type: none"> <li>• All international students are required to apply for student pass and visa for the purpose of their stay in Malaysia</li> <li>• UNIMAS will assist students to apply for student pass and visa</li> <li>• Student Visa fee: RM120 (may varies based on country of origin)</li> <li>• <b>Please be reminded that the purchase of flight tickets and travel arrangements is not encouraged / advisable until you have been granted the Visa on Arrival (VAL) document. Failure to do so will resulted in student needing to fly out of the country and re-enter Malaysia.</b></li> </ul>

Fee		
<b>Tuition Fee</b>	<ul style="list-style-type: none"> <li>• Waived for Partner Universities</li> <li>• RM 4000.00* per semester for non-partner Universities</li> </ul>	
<b>Miscellaneous Fee</b>	<b>Non-recurrent Fees (one-time only)</b>	
	Student Card	RM 30.00
	<b>Recurrent Fees (per semester)</b>	
	Student Welfare Fund	RM 15.00
	Medical fees	RM 75.00
	In-campus Shuttle Bus	RM 90.00
	Insurance	RM 18.00
	<b>Sum</b>	<b>RM 228.00</b>
* Fee is waived for partner universities which have agreed on mutual waiver.		

Other Expenses	
Food / Meals	Approximately RM 600 (RM 20 /day, 3 meals) /month
Local Transportation	Approximately RM 80 per month (public bus, taxi, uber / grabcar)
Other related expenses	Approximately RM 350 (photocopy, books, stationaries, etc) per semester
Personal expenses	Approximately RM 400