IMPORTANT INFORMATION

STUDENT REGISTRATION FOR
SEMESTER 2, 2016/2017

1) All students are required to go through Semester Registration for Semester 2, 2016/2017.

2) Below are the relevant information and procedures for your attention:

   • You are reminded to update your details at ePelajar,
     https://cgsweb.unimas.my/PGeStudent/Login.jsp;

   • Kindly inform us if you have been offered a scholarship by sending a verified copy
     of the offer letter. We shall then provide you with your reference number for you
     to activate your registration status;

   • For self-sponsored student, your reference number will be provided to you once
     semester fees are paid in full.

   • Semester/Student registration will be from 06 - 12 February 2017 via online:
     https://cgsweb.unimas.my/PGeSemesterRegistration;

   • Penalty of RM200.00 will be imposed for student registration from 13 February
     - 12 March 2017. Payment to be made as follows:

     i. Coursework students- UNIMAS Holdings Sdn.Bhd
        (RHB A/C: 21112800001803);
     ii. Research students - Student Finance Unit, UNIMAS;
     iii. MPH & DrPH - Students Finance Unit, UNIMAS

   • Please submit proof of payment to Centre for Graduate Studies for further action.

Upon registration, please use:

   i. student number for username
   ii. IC or passport number for password (provided no changes were done
       previously).

If you failed to access the above links please click: “Help me! I forgot my password”
button.

Centre for Graduate Studies’ Office will be CLOSED during WEEKEND and
PUBLIC HOLIDAY
COURSE REGISTRATION FOR RETURNING STUDENTS -
SEMESTER 2, 2016/2017

(a) Please be reminded to register for your courses after you have completed your semester registration via online:

https://cgsweb.unimas.my/PGeCourseRegistration

(b) Students are allowed to add and/or to drop courses from 06 February 2017 until 26 February 2017 without penalty;

(c) Penalty of **RM200.00 for each course** will be imposed for adding and/or dropping of courses with the approval of the Dean of CGS from 27 February 2017 - 12 March 2017.

(d) Penalty payment to be made as follows:

   i. Coursework students - UNIMAS Holdings Sdn.Bhd
      (RHB A/C: 21112800001803);
   ii. MPH & DrPH - Students Finance Unit, UNIMAS

(e) Please submit your proof of payment to the Centre for Graduate Studies for further action.

(f) Adding and/or dropping of courses **after 12 March 2017 is not permitted**.

If you have any problem to access the above web-link, kindly email: hotline_cicts@unimas.my

If you need to contact CGS staffs, kindly refer the officers in charge of each Faculty/Institute:

- Piana Binti Tapa (tpiana@unimas.my) 581106  **FEB, InDI & IHCM**
- Edward Egat ak Bilong (beegat@unimas.my) 581015  **FMHS, FRST & IBS**
- Noryanti Baizura (bnbaizura@unimas.my) 581017  **FCSHD, FACA, ISITI & IBEC**
- Julianne Ak Jeli (jjulianne@unimas.my) 581017  **FE, FCSIT, FLSCS & FSS**

**List of Faculty/Institute**

- **FEB**  Faculty of Economics and Business
- **FMHS**  Faculty of Medicine and Health Sciences
- **FRST**  Faculty of Resource Science and Technology
- **FCSHD**  Faculty of Cognitive Sciences and Human Development
- **FACA**  Faculty of Applied and Creative Arts
- **FE**  Faculty of Engineering
- **FCSIT**  Faculty of Computer Science and Information Technology
- **FLSCS**  Faculty of Language Studies and Communication Studies
- **FSS**  Faculty of Social Sciences
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<th>Duration</th>
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<tr>
<td>c) February Intake (Coursework &amp; Research)</td>
<td>06 Feb 2017 - 12 Feb 2017*</td>
<td>1 week</td>
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<td>d) April Intake (Research ONLY)</td>
<td>10 Apr 2017 - 16 Apr 2017*</td>
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<td>iii) Document submission and verification</td>
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<td>iv) Online Registration</td>
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<tr>
<td>Registration for Returning Students</td>
<td>06 Feb 2017 - 12 Feb 2017</td>
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<td>Welcoming New Graduate Students</td>
<td>11 February 2017 (Saturday)</td>
<td>1 day</td>
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<td>9.00am (Venue: CTF1)</td>
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<tr>
<td>Activities</td>
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<tr>
<td>Lectures</td>
<td>13 Feb 2017 - 02 Apr 2017</td>
<td>7 weeks</td>
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<td>Mid Semester Break</td>
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<td>Lectures</td>
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<td>Semester Break</td>
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