Appendix ‘A’

APPLICATION FOR STUDENT PASS

1. All international students who wish to pursue their study in UNIMAS must have a legitimate Student Pass.

2. Students from abroad normally enter the country using a single entry pass (validity period: 30 days), available from the Malaysian High Commission in their country of residence.

3. Any student who did not apply for a single entry pass can still enter this country based on a ‘social pass’ (validity period: 3 months) as normally issued to visitors and tourists.

4. Upon registration, a student will need to apply for a Student Pass from the Immigration Office through CGS. The requirements for this application are:
   a. Personal bond (together with a RM10 stamp duty)
   b. Health report.
   c. Insurance certificate.
   d. Form IMM.14 (RM2.00)
   e. Form BK
   f. 4 passport sized photographs
   g. Copies of personal documents (passport-sized, birth certificate, identity card, etc)
   h. Copies of sponsorship documents
   i. Cover letter from CGS
   j. Letter of offer from CGS

5. All these documents will be submitted by CGS to the Immigration Office.

6. The Immigration Office will contact CGS to inform whether the student’s application has been approved or otherwise. Incomplete application will be returned for rectification.

7. For approved applications, students are required to make their payment personally at the Immigration Office. Payment for a Student Pass depends on the mode of entry into Malaysia. The amount is RM60 for students entering the country using Single Entry Pass (obtained from their home country) and RM500 for those using Social Pass (as tourists).

8. Students will need to pay an additional amount to obtain their multiple entry visa. The rate is based on their country of origin, and a complete list is available at the Immigration Office.
9. Fees will not be charged for Malaysian students from outside the state of Sarawak, but they still need to have a Student Pass to enable them to study in UNIMAS.

10. The validity period of a student pass is for one year, and students are required to renew their pass within a month before the date of termination.

11. In the event of the student’s candidature being terminated, a letter will promptly be issued by CGS to the Immigration Office informing that the candidate is no longer a registered student of UNIMAS which will automatically nullify the remaining (if any) duration of their studentship.