INFORMATION SHEET
EXCHANGE PROGRAMMES & STUDY ABROAD
ACADEMIC YEAR 2017/2018

CHANCELLERY OFFICE & INTERNATIONAL RELATIONS (UNIMAS GLOBAL)
CHANCELLERY BUILDING, LEVEL LG & 3
UNIVERSITI MALAYSIA SARAWAK
94300 KOTA SAMARAHAN
SARAWAK, MALAYSIA

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Fax: +6 082 665113
Email: internationalrelations@unimas.my

www.global.unimas.my
WHAT IS STUDENT EXCHANGE?
Exchange students are officially nominated by their home institution to study for one to two semesters at UNIMAS under a reciprocal student exchange agreement. For list of partner universities, please refer to http://www.global.unimas.my/

WHAT IS STUDY ABROAD?
Where there is no reciprocal student exchange agreement, students are still able to study at UNIMAS for one or two semesters as a Study Abroad Student (fee paying). Also, students who are not nominated by their home institution as exchange can still apply as a Study Abroad Student (fee paying).

EXCHANGE DURATION
Min: One (1) Semester  
Max: Two (2) Semesters

COURSES AVAILABLE for Exchange Students
Please refer to the following faculty's page: 
http://www.unimas.my/join-unimas/undergraduate

Applicants are advised to contact the programme coordinator of the specific programme for further details (Please refer to the attachment).

CONTACT PERSON
Ms FLORIANNA L. MICHAEL  
Coordinator for International Relations  
(Mobility & Promotions)  
Tel No : +6 082 582792  
Email : mmflendai@unimas.my

ACADEMIC CALENDAR
Please refer to attachment

APPLICATION PERIODS
Nomination Deadline
Semester I : 30th June every year  
Semester II: 30th November every year

Note: Completed application along with all required supporting documents MUST reach Office of Chancellery and International Relations (UNIMAS Global) by mail, email or fax before the application/nomination deadline.
SUPPORTING DOCUMENTS required to be sent with the Mobility Application after nomination

- Latest certified academic transcript (with translation if necessary)
- Certified copy of IELTS/TOEFL/ MUET/ other evidence of English proficiency
- 3 passport size photos (3.5x5.0 cm) – blue background
- 3 copies of applicant's passport – on A4 size paper (inclusive of hard cover and relevant pages) for international students
- 3 copies of national identification card (MyKad) for local students
- Health Examination Report
- Reference Letter from student's Academic Advisor supporting the application
- Statement of Purpose defining applicant's academic career and personal motivations for studying abroad in UNIMAS (approximately 300 words)
- Portfolio (for creative design based courses). Include slides and an academic reference authenticating work.

LANGUAGE/CGPA REQUIREMENT

- Minimum CGPA of 2.7. We trust our partner universities would select students that are qualified to participate in Exchange/ Study Abroad Program.
- If English is not the medium of instruction in your university, students are required to fulfill the minimum language requirement as below:
  - TOEFL - Minimum PBT = 550, CBT=230, IBT=80
  - IELTS - Minimum Band 5.5
  - or provide evidence of English Proficiency

COURSE/REQUIRED CREDITS per Semester

- Minimum 12 credits need to be taken by students to be considered as full time students
- Full course load is 21 credits

GRADING SYSTEM

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<td>A</td>
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Fail for core courses

VALUE OF CREDIT

1 Credit is equal to 40 National Learning Hours

LANGUAGE OF INSTRUCTIONS

Courses are all offered in English. However, Bahasa Malaysia is also occasionally used.

COURSE REGISTRATION

Course registration is done during the orientation week. The deadline for course registration is the end of the 4th week of the semester.
**Insurance & Visa**

- **Insurance**
  - Student must have a valid health insurance throughout their stay in Malaysia.
  - Students staying in Malaysia for more than six (6) months will be required to purchase Malaysia insurance upon their arrival.
  - Students staying in Malaysia less than six (6) months are also encouraged to purchase Malaysia insurance.

- **Visa**
  - All international students are required to apply for student pass and visa for the purpose of their stay in Malaysia.
  - UNIMAS will assist students to apply for student pass and visa.
  - Student Visa fee: RM120 (may vary based on country of origin).
  - Please be reminded that the purchase of flight tickets and travel arrangements is not encouraged/adviseable until you have been granted the Visa on Arrival (VAL) document. Failure to do so will result in students needing to fly out of the country and re-enter Malaysia.

**Fees**

- **Tuition Fee**
  - Waived for Partner Universities.
  - RM 4000.00* per semester for non-partner Universities.

- **Miscellaneous Fee**
  - **Non-recurrent Fees (one-time only)**
    - Student Card: RM 30.00
    - Medical fees: RM 75.00
    - In-campus Shuttle Bus: RM 90.00
    - Insurance: RM 18.00
    - Sum: RM 228.00
  - *Fee is waived for partner universities which have agreed on mutual waiver.

- **Other Expenses**
  - **Food / Meals**: Approximately RM 600 (RM 20/day, 3 meals) /month
  - **Local Transportation**: Approximately RM 80 per month (public bus, taxi, Uber / Grabcar)
  - **Other related expenses**: Approximately RM 350 (photocopy, books, stationaries, etc) per semester
  - **Personal expenses**: Approximately RM 400

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**Facilities & Services Available**

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<th>Facilities Available</th>
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<td>Libraries</td>
<td>Airport Reception</td>
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<td>Cafeterias</td>
<td>Orientation program</td>
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<td>Wi-Fi</td>
<td>Assistance on securing on-campus accommodation</td>
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<td>ATM</td>
<td>Student Visa Application</td>
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<td>Clinic</td>
<td>Assistance on course registration</td>
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<td>In-Campus shuttle bus</td>
<td>Buddy Program</td>
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<td>Post Office</td>
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<td>Mosque</td>
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<td>Bowling Alley</td>
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<td>Sport facilities (gym, tennis court, stadium, swimming pool, etc.)</td>
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### Fee

| Tuition Fee | • Waived for Partner Universities  
• RM 4000.00* per semester for non-partner Universities  
| Miscellaneous Fee | **Non-recurrent Fees (one-time only)**  
Student Card | RM 30.00  
| **Recurrent Fees (per semester)** |  
Student Welfare Fund | RM 15.00  
Medical fees | RM 75.00  
In-campus Shuttle Bus | RM 90.00  
Insurance | RM 18.00  
| | **Sum** | **RM 228.00** |

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### Other Expenses

| Food / Meals | Approximately RM 600 (RM 20 /day, 3 meals) /month  
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| Personal expenses | Approximately RM 400 |