IMPORTANT INFORMATION

SEMESTER REGISTRATION FOR GRADUATE STUDENTS
SEMESTER 1, 2016/2017 SESSION

1) All students are required to go through Semester Registration for Semester 1, 2016/2017 Session.

2) Below are the relevant information and procedures for your attention:

- You are reminded to update your details at ePelajar, https://cgsweb.unimas.my/PGeStudent/Login.jsp;

- Kindly inform us if you have been offered a scholarship by sending a verified copy of the offer letter. We shall then provide you with your reference number for you to activate your registration status;

- For self-sponsored student, your reference number will be provided to you once semester fees are paid in full.

- Semester/Student registration will be from **29 August 2016 – 04 September 2016** via online: https://cgsweb.unimas.my/PGeSemesterRegistration;

- Penalty of RM200.00 will be imposed for student registration from 05 – 30 September 2016. Payment to be made at Unit Kewangan Pelajar UNIMAS. Please submit proof of payment to Centre for Graduate Studies for further action.

Upon registration, please use:

i. student number for username

ii. IC or passport number for password (provided no changes were done previously).

If you failed to access the above links please click: “Help me! I forgot my password” button.

Centre for Graduate Studies’ Office will be CLOSED during WEEKENDS and PUBLIC HOLIDAYS
COURSE REGISTRATION FOR RETURNING STUDENTS

(a) Please be reminded to register for your courses after you have completed your semester registration via online:
https://cgsweb.unimas.my/PGeCourseRegistration

(b) Students are allowed to add and/or to drop courses from 29 August 2016 until 18 September 2016 without penalty;

(c) Penalty of RM200.00 for each course will be imposed for adding and/or dropping of courses with the approval of the Dean/Director from 19 – 30 September 2016.

(d) Penalty payment to be made at Unit Kewangan Pelajar UNIMAS. Please submit your proof of payment to the Centre for Graduate Studies for further action.

(e) Adding and/or dropping of courses after 30 September 2016 is not permitted.

If you have any problem to access the above web-link, kindly email: hotline_cicts@unimas.my

If you need to contact CGS staffs, kindly refer the officers in charge of each Faculty/Institute:

Piana Bt Tapa (tpiana@unimas.my) 581106  FEB, InDI & IHCM
Hajemawati Bt Husaini (asmawati@unimas.my)  581015  FMHS, FRST & IBS
Nursuzila binti Daud (dnursuzila@unimas.my) 581017  FCSHD, FACA, ISITI & IBEC
Julianne Ak Jeli (jjulianne@unimas.my)  581017  FE, FCSIT, FLSCS & FSS

List of Faculty/Institute

FEB  Faculty of Economics and Business
FMHS  Faculty of Medicine and Health Sciences
FRST  Faculty of Resource Science and Technology
FCSHD  Faculty of Cognitive Sciences and Human Development
FACA  Faculty of Applied and Creative Arts
FE  Faculty of Engineering
FCSIT  Faculty of Computer Science and Information Technology
FLSCS  Faculty of Language Studies and Communication Studies
FSS  Faculty of Social Sciences
InDi  Institute of Design and Innovation
IHCM  Institute of Health and Community Medicine
IBS  Institute of Borneo Studies
ISITI  Institute of Social Informatics and Technological Innovations
IBEC  Institute of Biodiversity and Environmental Conservation