



MARC Bib Framework


Guideline



2018

Prepared by
Aziz bin Tuah

No	Material Type	Type of record	Bibliographic Level	Item Code	Item Types	Spe Coll & Archive Code	Open Shelve Code	Content type Media type Carrier type
1	Books 	a – Language Material	a - Monographic component part	99 ABS001 11 10	<ul style="list-style-type: none"> ▪ Articles (Full-text article) ▪ Abstract ▪ Book chapter ▪ e-article 	ART - - -	- - - -	336: atext 2rdacontent 337: aunmediated 2rdamedia 338: avolume 2rdacarrier <u>Online (PDF)</u> 336: atext 2rdacontent 337: acomputer 2rdamedia 338: aonline resource 2rdacarrier
			c - Collection	23 24 25	<ul style="list-style-type: none"> ▪ Lecture notes ▪ Training notes ▪ Examination papers 	LNOT TNOT EXP	- - -	336: atext 2rdacontent 337: aunmediated 2rdamedia 338: avolume 2rdacarrier
			d - Subunit	63 64 31 33 35 36 37 38 65	<ul style="list-style-type: none"> ▪ File ▪ Folio ▪ Certificate ▪ Listing ▪ Agreements ▪ Memorandum of Understanding (MoU) ▪ Memorandum of Agreement (MoA) ▪ Accreditation ▪ Letter 	FIL FOL CER LS AGR MOU MOA ACC LET	- - - - - - - - -	336: atext 2rdacontent 337: aunmediated 2rdamedia 338: avolume 2rdacarrier

				ETHP001 EPRO001	<ul style="list-style-type: none"> ▪ e-Thesis (PhD) ▪ e-Proceeding 	- -	-	
		t –Manuscript language material		MANU001 69	<ul style="list-style-type: none"> ▪ Manuscripts ▪ Diary 	-	-	-
2	Continuing Resources 	a – Language Material	s - Serial	4 7 6 8 TBLD001 BSHT001 5 NEWS001 13 YB001 45 NMS001 CMC001 PROS001 EJN001	<ul style="list-style-type: none"> ▪ Journal ▪ Newsletter ▪ Bulletin ▪ Warta ▪ Tabloid ▪ Broadsheet ▪ Magazine ▪ Newspapers ▪ Annual Reports ▪ Year Books ▪ Proceedings ▪ Numbered Monographic Series ▪ Comic ▪ Prospectus ▪ e-Journal 	JNL NLT BUL WTA TAB BS MG NP PROS -	- - - - - - - - - - - - - - -	<u>Serial Printed</u> 336: atext 2rdacontent 337: aunmediated 2rdamedia 338: avolume 2rdacarrier <u>Online Journal</u> 336: atext 2rdacontent 337: acomputer 2rdamedia 338: aonline resource 2rdacarrier
			b - Serial component part	14	<ul style="list-style-type: none"> ▪ Newspaper Cutting 	NPC	-	336: atext 2rdacontent 337: aunmediated 2rdamedia 338: avolume 2rdacarrier
			i – Integrating resource	WEB001	<ul style="list-style-type: none"> ▪ Websites 	-	-	336: atext 2rdacontent 337: acomputer 2rdamedia 338: aonline resource 2rdacarrier


3	Music 	c – Notated Music		12	<ul style="list-style-type: none"> Music Score 	-	-	336: annotated music 2rdacontent 337: unmediated 2rdamedia 338: volume 2rdacarrier
		d – Manuscript Notated Music		WMSC001	<ul style="list-style-type: none"> Written Music Score (hand written) 	-	-	
		l – Nonmusical sound recording		RCSP001 SREC001	<ul style="list-style-type: none"> Recorded speech Sound Recording 	-	-	336: spoken word 2rdacontent 337: audio 2rdamedia 338: audio disc 2rdacarrier
		j – Musical sound recording		PHDS001 113 112 CART001	<ul style="list-style-type: none"> Phonodisc CD Cassette Cartridge 	PD CD CAS CAR	PD CD CAS CAR	<u>CD</u> 336: aperformed music 2rdacontent 337: audio 2rdamedia 338: audio disc 2rdacarrir <u>Cassette</u> 336: aperformed music 2rdacontent 337: audio 2rdamedia 338: audiocassette 2rdacarrier <u>Cartridge</u> 336: aperformed music 2rdacontent 337: audio 2rdamedia 338: audio cartridge 2rdacarrier

4	Maps 	e – Cartographic material		74 - 71 DMPS001	<ul style="list-style-type: none"> ▪ Maps ▪ Atlases ▪ Globes ▪ Digital maps 	MAP AT S GL O -	- - - -	<u>Maps</u> 336: acartographic image 2rdacontent 337: aunmediated 2rdamedia 338: asheet 2rdacarrier <u>Atlases</u> 336: acartographic image 2rdacontent 336: atext 2rdacontent 337: aunmediated 2rdamedia 338: asheet 2rdacarrier <u>Globe</u> 336: acartographic three- dimensional form 2rdacontent 337: aunmediated 2rdamedia 338: aobject 2rdacarrier
		f – Manuscript cartographic material		-	-	-	-	-
5	Visual Materials 	g – projected medium		110 114 111 103 104 106	<ul style="list-style-type: none"> ▪ DVD ▪ VCD ▪ VHS ▪ Transparencies ▪ Negatives ▪ Microfilm 	DVD VCD VHS TRA NEG MF M	DVD VCD VHS TRA NEG MF M	<u>DVD</u> 336: atwo-dimensional moving image 2rdacontent 337: avideo 2rdamedia

				<p>105 102 FSTP001</p> <ul style="list-style-type: none"> ▪ Microfiche ▪ Slides ▪ Film strip 	<p>MFE SL D FS P</p>	<p>MFE SL D FS P</p>	<p>338: avideodisc 2rdacarrier</p> <p><u>VCD</u></p> <p>336: aperformed music 2rdacontent</p> <p>336: atwo-dimensional moving image 2rdacontent</p> <p>337: audio 2rdamedi</p> <p>a 338: audiodisc 2rdacarrier</p> <p><u>VSH</u></p> <p>336: atwo-dimensional moving image 2rdacontent</p> <p>337: avideo 2rdamedia</p> <p>338: videocassette 2rdacarrier</p> <p><u>Video game</u></p> <p>336: atwo-dimensional moving image atext acartographic image 2rdacontent</p> <p>337: acomputer aunmediated 2rdamedi</p> <p>a 338: avolume</p> <p>338: asheet 2rdacarrier</p> <p><u>Film</u></p> <p>336: atwo-dimensional moving image</p>
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							2rdacontent 337: aprojected 2rdamedia 338: afilm reel 2rdacarrier
	k– Two-dimensional nonprojectable graphic		58 COL001 CG001 DPIC001 DWG001 FC001 PTG001 PTR001 CARD001 51 PRI001 52 56 55 57 53	▪ Charts ▪ Collages ▪ Computer Graphics ▪ Digital pictures ▪ Drawings ▪ Flash Cards ▪ Paintings ▪ Pictures ▪ Card (activity cards, postcards) ▪ Posters ▪ Prints ▪ Technical Drawings ▪ Flyer – 2D ▪ Fishtail -2D ▪ Banners – 2D ▪ Photo Loose – 2D	CHA COL CG - DWG FC PTG PTR CARD POS PRI TEC FLY FST BAN PHL	- - - - - - - - - - - - -	Two dimensional 336: astill image 2rdacontent 337: aunmediated 2rdamedia 338: acard 2rdacarrier 338: aflipchart 2rdacarrier or 338: aother 2rdacarrier
	o - Kit		KIT001	▪ Kit	KIT	KIT	336: 3booklet atext 2rdacontent 336: 3cards astill image 2rdacontent 336: 3CD aperformed music 2rdacontent 336: 3DVD atwo-dimensional moving image 2rdacontent

								337: 3booklet,cards aunmediated 2rdamedi a 337: 3CD aaudio 2rdamedi a 338: 3DVDed aprojected 2rdamedi a 338: 3booklet avolume 2rdacarrie r 338: 3cards acard 2rdacarie r 338: 3CD aaudio disc 2rdacarrie r 338: 3DVD avideo disc 2rdacarrier or 338: akit 2local carrier
	r – Three-dimensional artifact or naturally occurring object		66 DIO001 GAM001 PUZ001 SIM001 SCU001 ART001 EXH001 MCN001 72 70 67 61 62	<ul style="list-style-type: none"> ▪ Models ▪ Diorama ▪ Games ▪ Puzzles ▪ Simulations ▪ Sculptures ▪ Artworks ▪ Exhibits ▪ Machines ▪ Clothing's ▪ 3D plan ▪ Plaque ▪ Flag ▪ Goodie Bags (Souvenir, Mug, Tie, Frame, Pen and others) 	MOD DIO GAM PUZ SIM SCU ART EXH MCN TEX PLN PLQ FLG SVR	- - - - - - - - - - -	<u>Art object & images</u> 336: athree-dimensional form 2rdacontent 336: astill image 2rdacontent 337: aunmediated 2rdamedi a 338: aobject 2rdacarrier	

				<p>TOY001 STI001 54 ALM001 125 128 124 127 126 129 122 123 130 121</p>	<ul style="list-style-type: none"> ▪ Toys ▪ Stitchery ▪ Photo Album – 3D ▪ Calendars (Almanac) -3D ▪ Auditorium ▪ Meeting room ▪ Conference Room ▪ Discussion Room ▪ Carrel Room ▪ Executive Knowledge Café ▪ Media Exhibition Corner ▪ Exhibition Area ▪ Keys ▪ Lockers 	<p>TOY STI PHA CAL - - - - - - - - - -</p>	<p>- - - - - - - - - - - -</p>	
6	<p>Computer Files</p> 	m – Computer file		<p>101 DVDR001 107 108 109 100 BIBD001 FTD001</p>	<ul style="list-style-type: none"> ▪ CDROM ▪ DVD ROM ▪ USBFlash Drive ▪ Hard Drive ▪ External Disk ▪ Diskette ▪ Bibliographic Database ▪ Full-Text Database 	<p>CDR DVDR USB HD ED DKT - -</p>	<p>CDR DVDR USB HD ED DKT - -</p>	<p>336: atext 2rdacont ent 337: acomputer 2rdamedia 338: aonline resource 2rdacarrier</p>
7	Mixed Materials	p –Mixed materials		-	Non-Applicable (By practice, CAIS will categorize materials individually)	-	-	-